



16-19 Bursary Fund 2023-24

Students who currently receive free school meals automatically qualify for a bursary.

Students with a household income of less than £25,000 will be eligible to apply for financial assistance to help cover their expenses whilst in sixth form. **The total household income includes total earnings plus any benefits received such as working tax credits, council tax, child benefit etc.**

What the bursary can be used for

The bursary can be used for a food and drink allowance in school, school trips, bus fares, university open day and UCAS application costs and stationery and equipment purchases. Students who are eligible for bursary can also apply for a school laptop to take home with them for the year and we purchase stationery and equipment for students including a memory stick. This is not a weekly payment; it is a re-imbursment, so you will need to provide receipts. Allerton Grange has a limited allowance for this bursary so the amount available to each student varies each year.

How to apply

If you think you may be eligible collect a green bursary form from outside the sixth form office. You will need to provide financial evidence of your household income. If you have any questions please see Mrs Gillibrand in the sixth form office.

The following rules apply to the 16-19 Bursary for the 2023-24 academic year:

- All evidence provided must be up to date and current i.e. documents should be dated within the last three months. Students who were eligible during 2020-21 will need to re-apply for the current academic year.
- The family income level is less than £25,000.
- There will be a personal annual limit of £350 or £600 for those on free school meals.
- If attendance falls below 90%, there will be no further monies available until it goes above 90% once more.
- Claims for large items cannot be made after 1 April 2024 for the current academic year.

How to claim

- In order to link payments with attendance, **all** bursary claims must be made on the blue claim form and submitted by the **end of the day on Wednesday**.
 - Money is paid directly into the bank account provided.