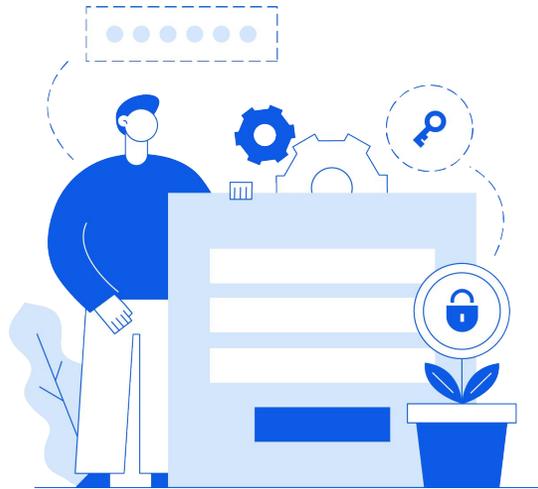


STUDENT ENROLMENT FORM

“HOW -TO GUIDE”



STUDENT ENROLMENT



STEP 1: LOGIN

STEP 2: BEGIN ENROLMENT FORM

STEP 3: CONFIRM EXAM RESULTS

STEP 4: UPLOAD EXAM RESULTS

STEP 5: REVIEW & CONFIRM COURSES

STEP 6: SUBMIT ENROLMENT FORM



1

NEW APPLICATION

Use the button below to start a new application. You don't have to finish your application immediately. You can save it and continue later.

Start New Application

Existing Users

Username or Email address

Password

Remember Me

Login

Forgot your password?
Trouble logging in?

LOGIN

1

Go to your school
Admissions+ portal

2

Login using your
email address & password.

3

Please check your emails for
your username & password
or use the "forgot your
password" link



Form Status

Completed

Offer status

Pending

Reference Status

Opened

Subjects you wish to study
Spanish A Level, Sociology A Level,
A Level Mathematics



2

BEGIN ENROLMENT FORM

Click to begin the enrolment phase of your application.

3

CONFIRM EXAM RESULTS

Please enter your predicted GCSE grades. You can get these predicted grades by speaking with your subject tutors, your form tutor or Head of Year

Type	Title	Grade	Status	Qualification Level	Received date	
GCSE	English Language	7	Achieved		2020 June	
GCSE	English Literature	6	Predicted			
GCSE	Combined Science	7-7	Predicted			
GCSE	Mathematics	6	Predicted			
GCSE	Drama	7	Predicted			
GCSE	Psychology	7	Predicted			
GCSE	Government and Politics	8	Predicted			
GCSE	Physical Education	5	Predicted			
GCSE	Design and Technology	5	Predicted			

[Add grade](#)

Admissions+

1

Internal students will have their achieved grades already uploaded into the system

2

If you are an external student you are required to review and confirm your grades.

3

- Change the grades if needed
- Change the status of your results from 'Predicted' to 'Achieved'
- Set the date you received your results.

UPLOAD EXAM RESULTS

4

1

Scroll down the page to **'Upload documents here'** and upload a copy of your exam result by clicking the **'Choose file'** button.

2

To upload another exam result Click **'Add Exam Result'**

3

Once you have uploaded all copies of your exam results, click **'Save & Next'** to the next step.

GCSE	Government and Politics	8	Predicted	
GCSE	Physical Education	5	Predicted	
GCSE	Design and Technology	5	Achieved	2020 June

Add grade

Please enter any additional information about your grades here

Upload documents here:

Copy of exam results

- No file chosen

Documentation for Additional Support

- No file chosen

5

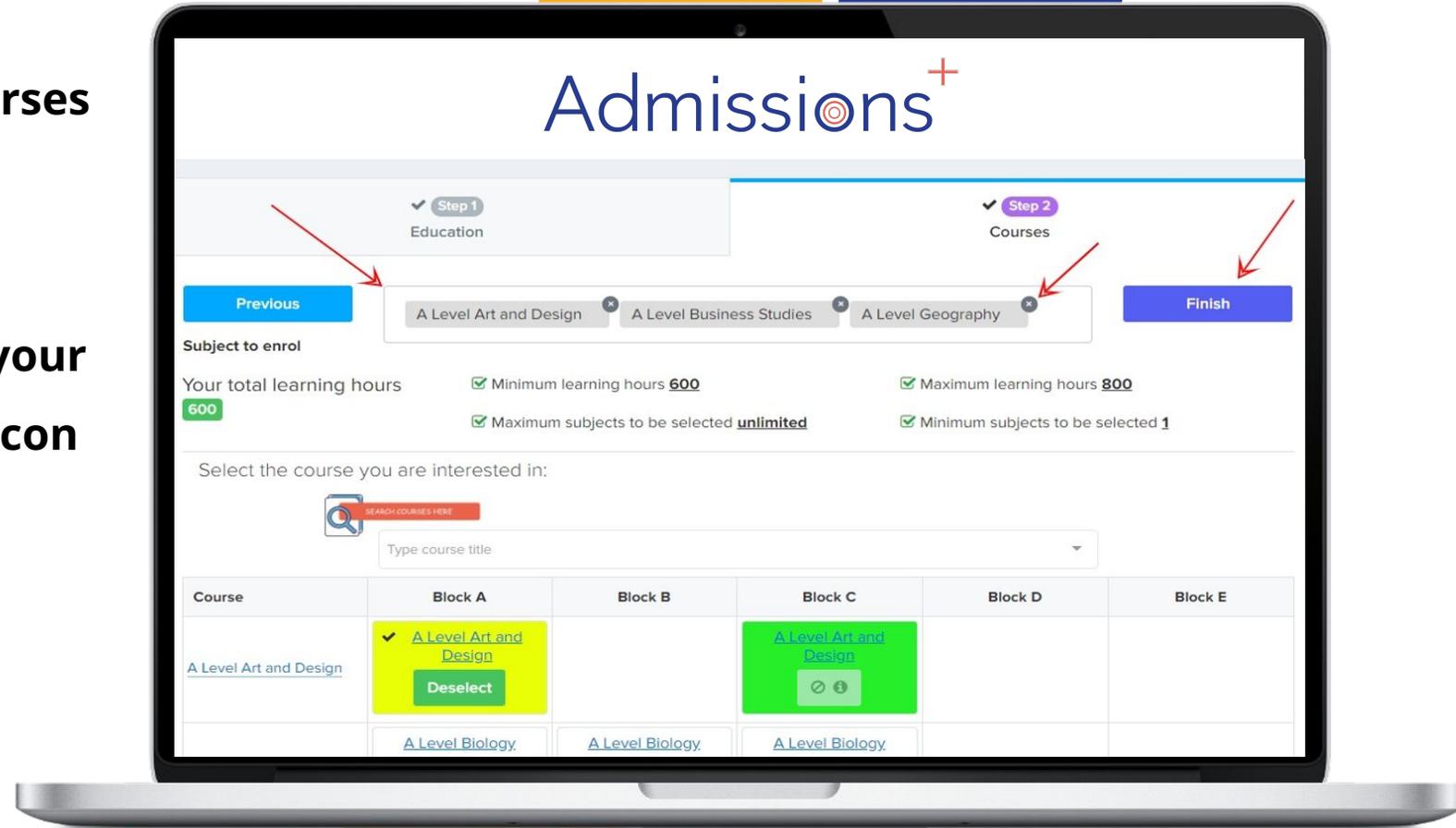
REVIEW & CONFIRM COURSES

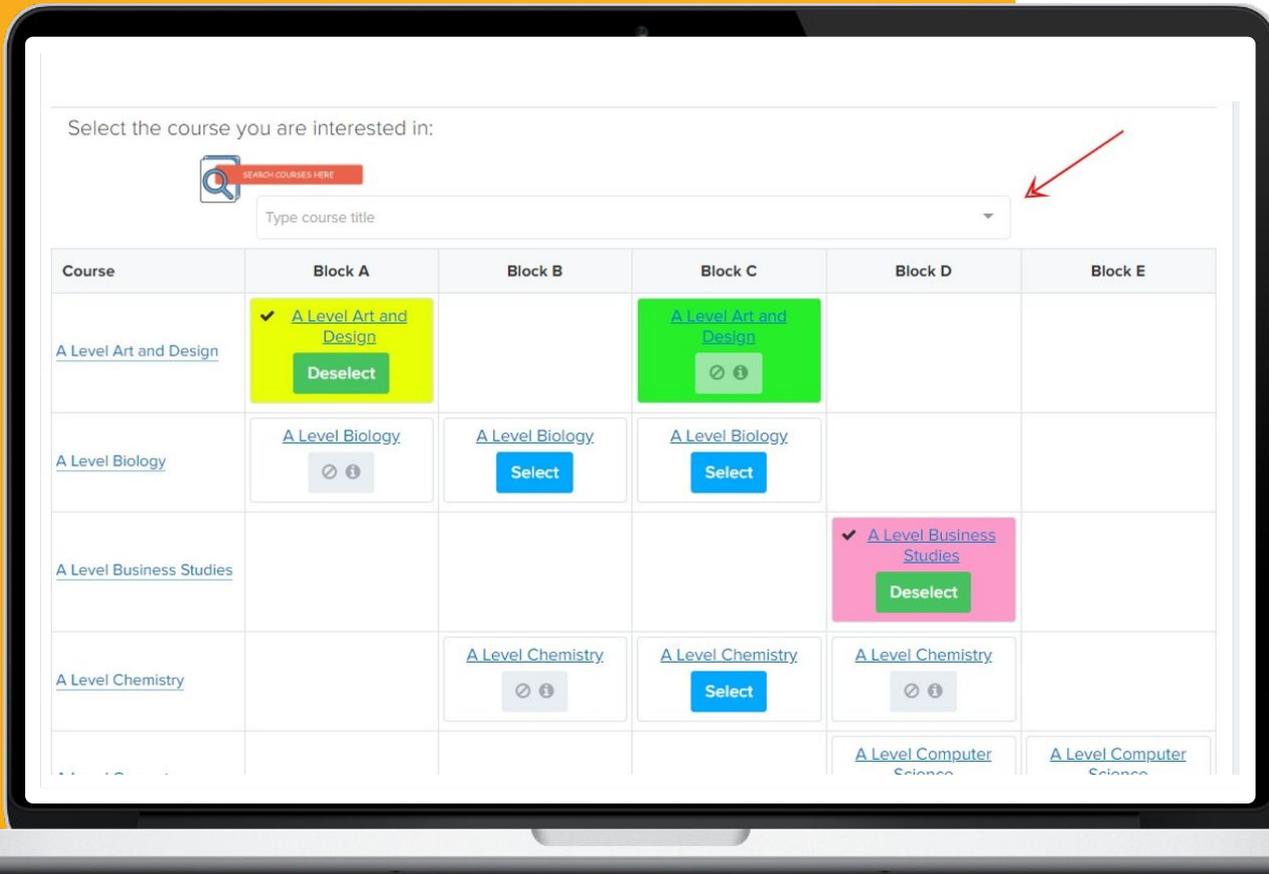
1

Review and confirm the courses you have chosen to study

2

If you would like to modify your course choices, click the 'x' icon on the course you want to remove





Search for new courses:

- 1 Scroll through the list of courses in the table
- 2 Use the search bar

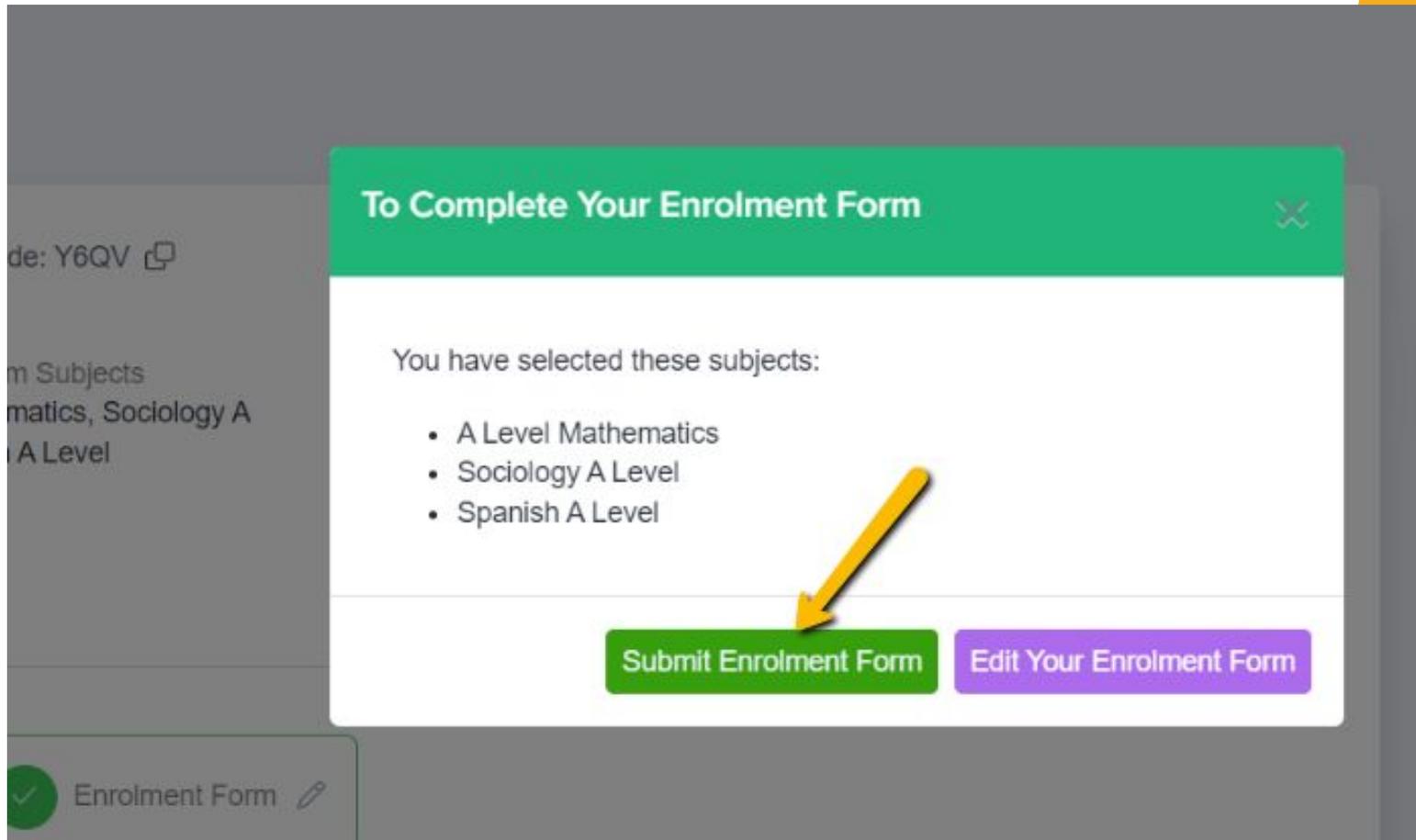
Select the course you would like to study and click 'Finish' on the top right hand corner to submit the courses you would like to study.

6

REVIEW & CONFIRM COURSES

SUBMIT ENROLMENT FORM

Click 'Submit Enrolment Form' to save your changes and submit the Enrolment Form to the school.



The screenshot shows a modal dialog titled "To Complete Your Enrolment Form" with a close button (X) in the top right corner. The dialog contains the text "You have selected these subjects:" followed by a bulleted list of subjects: "A Level Mathematics", "Sociology A Level", and "Spanish A Level". Below the list are two buttons: a green "Submit Enrolment Form" button and a purple "Edit Your Enrolment Form" button. A yellow arrow points to the "Submit Enrolment Form" button. In the background, a sidebar shows a list of subjects including "A Level Mathematics, Sociology A Level, Spanish A Level". At the bottom left, there is a green checkmark icon next to the text "Enrolment Form" with an edit icon.

7



THANK YOU